

Air National Guard CY2023 Officer Development Opportunities

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ANNOUNCEMENT

ANNOUNCEMENT NUMBER: 2023-998

APPLICATION PERIOD: 1 May – 20 July 2022

STATE SUSPENSE: State submission processes vary. Contact local leadership for state routing process/suspense.

COURSES AVAILABLE:

Commanders' Professional
Development School (CPDS)

Int'l Junior Officer Leadership
Development (IJOLD)

Reserve Component Nat'l
Security Course (RCNSC)

Leadership Development
Course (LDC)



**Additional information on development courses are in the CY23 Officer Development Opportunities Portfolio located at: <https://usaf.dps.mil/sites/13644/SitePages/Home.aspx>*

***Courses are subject to change; this includes, but not limited to: availability, location, and consideration for additional opportunities throughout the calendar year.*

Application Procedures: Applicants MUST follow the application requirements specified in this announcement - do not use any other application procedures. NGB/HRT will provide submission instructions to Joint Force Headquarters (JFHQ). Applicants are encouraged to review the CY23 Officer Development Opportunities Portfolio located at: <https://usaf.dps.mil/sites/13644/SitePages/Home.aspx>

Qualification and Selection: Selected individuals will be identified on the CY23 Development Selection Memorandum, which will be distributed to The Adjutants General (TAG) and Directors of Staff (DoS). NGB/HRT will issue training line numbers (TLNs) for those individuals. Applicants not identified on the selection memorandum may be considered alternates and will be contacted by NGB/HRT if seats become available.

Funding: All development opportunities are subject to availability of funds and some courses are unit funded. Funding details for the various courses are found in the CY23 Officer Development Opportunities Portfolio.

Timeline:

- Spring: Announcement distributed to TAGs/DoS
- Summer: JFHQ submits applications and stratification memos to NGB/HRT
- Fall: Panels convene, applications reviewed, selectees placed
- Winter: Selection memo sent to TAGs/DoS; TLNs issued

APPLICATION PROCEDURES

Applicants must adhere to these procedures. Do **not** include any other endorsements, letters of recommendations, or other extraneous documents. All application announcements and templates (Letter of Intent, Wing CC/Director or Designated Rep Endorsement Letter, TAG Endorsement) can be found at: <https://usaf.dps.mil/sites/13644/SitePages/Home.aspx>

A. Application Worksheet: Complete in its entirety.

B. Letter of Intent: Limit to one page, Times New Roman, 12 font.

C. Endorsement Letter: Limit to one page, Times New Roman, 12 font.

D. Resume (combined military and civilian): Limit to two pages.

E. vMPF Record Review/Update (all pages): Must be no more than 60 days old at the time of submission. Data Verification Briefs (DVB) or RIPS from MilPDS **will not** be accepted. Applicant must ensure their personnel information is correct in vMPF, to include civilian degrees, PME completion, etc. ***This file is the official source the panel will use to review your record.***

F. myFitness Report with Full History: Must reflect current, passing score, as of the application date. Selected candidates may be required to provide an updated fitness report prior to course start date.

G. Joint Officer History (JOH): All members must submit a JOH, even if there is no history. Applicants must ensure the JOH indicates their joint experience/education.

- Go to: <https://milconnect.dmdc.osd.mil/milconnect/>
- Under the ‘Correspondence/Documentation’ tab, click ‘Joint Qualification System (JQS)’
- Print options are limited; applicants may capture the JOH via print-screen / Snipping tool
- Assistance: Lt Col Adam A. Bourassa, 664-4409/703-604-4409/adam.bourassa.1@us.af.mil

H. All documents are to be combined, in the order listed (A-G), into one PDF doc – **not** Portfolio format.

I. PDF Filename – follow exactly: 2023-998-Last Name, First Initial, Middle Initial, Rank-State Abbreviation; example: 2023-998-SmithJD, Col-MN

J. Send to your Joint Force Headquarters (JFHQ) for submission to NGB/HRT. ***JFHQ is the POC for your application status. JFHQ will be required to submit all applications with a stratification memorandum.***

Direct questions to the NGB/HRT Org-Box: NGB.HR.ANG.Force.Development.Org@us.af.mil